

LAUSD Notification System Contact Information

School Name: _____

Student Information: List all children's names who attend this school.

Student's Full Name (Last, Middle, First Name)	Date of Birth	Grade	Track

Parent/Guardian Information Directions: Please complete the Parent/Guardian Information and list the phone numbers and email addresses you want us to use when contacting you through the Connect-ED notification service for each message type (as indicated in the first column). All numbers must be direct dial telephone numbers (no extensions). The same number can be used for multiple types of messages.

Parent/Guardian Information		Father's (legal guardian's) Name (Last, Middle, First): _____	Mother's (legal guardian's) Name (Last, Middle, First): _____
Father's (legal guardian's) Address: _____ _____ _____		Mother's (legal guardian's) Address (if different): _____ _____ _____	
Home Language: _____		Home Language (if different) _____	

Message Type	Father's (or legal guardian's) Information	Indicate Phone Type (Home, Work, Cell)	Mother's (or legal guardian's) Information	Indicate Phone Type (Home, Work, Cell)
General Notification <i>(These are school event reminders and non-emergency messages.)</i>	*() - <input type="checkbox"/> Same as above	<input type="checkbox"/> Home <input type="checkbox"/> Work <input type="checkbox"/> Cell	*() - <input type="checkbox"/> Same as above	<input type="checkbox"/> Home <input type="checkbox"/> Work <input type="checkbox"/> Cell
Attendance Notification <i>(These are tardy and absence calls made during the day.)</i>	() - <input type="checkbox"/> Same as above	<input type="checkbox"/> Home <input type="checkbox"/> Work <input type="checkbox"/> Cell	() - <input type="checkbox"/> Same as above	<input type="checkbox"/> Home <input type="checkbox"/> Work <input type="checkbox"/> Cell
Emergency Notification <i>(These are school emergency calls including school closures, evacuations, weather or natural disaster alerts, etc.)</i>	() - <input type="checkbox"/> Same as above	<input type="checkbox"/> Home <input type="checkbox"/> Work <input type="checkbox"/> Cell	() - <input type="checkbox"/> Same as above	<input type="checkbox"/> Home <input type="checkbox"/> Work <input type="checkbox"/> Cell

* List only one telephone number on this line unless the child lives in two different households during the school year.

Email Address (Connect-ED can send school related messages via email. Please provide the email address at which you would like to receive these messages.)	_____@_____
--	-------------

Special Needs: Please indicate any special needs when communicating with your family (i.e., hearing impaired parents/guardians who utilize special TTY equipment).